

Chief of Staff/Extension Report Form

Date of Report _____ Auxiliary# _____ District# _____

Group# _____

Auxiliary President Name & Phone # _____

Please print

1. Have Auxiliary Officers been elected? Yes _____ No _____

Have Auxiliary Officers been installed? Yes _____ No _____

Have Auxiliary Officers been reported to National Headquarters?

Yes _____ No _____

2. Are the Offices of President and Treasurer Bonded? Yes ___ No _____

3. How many business meetings has your Auxiliary had this year? _____

4. Did each meeting have at least (5) members in attendance?

Yes _____ No _____

5. How many members' dues were paid as of February 1, 2022? _____

6. Have Quarterly Audits by Trustees been submitted to Dept. Treasurer?

○ April 1, 2021 - June 30, 2021 Yes _____ No _____

○ July 1 2021 - September 30, 2021 Yes _____ No _____

○ October 1, 2021 - December 31, 2021 Yes _____ No _____

○ January 1, 2022 - March 31, 2022 Yes _____ No _____

7. How many New Members Folders were given to New Members? _____

Mail or electronically send final report by April 15, 2022

Audrey Smith, Chief of Staff 2021 - 2022

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