

Chief of Staff/Mentoring

New Year, New program change. The Chief of Staff and Mentoring goals overlap. The programs have joined together to maintain current auxiliaries form new ones and provide guidance for our members.

I strongly encourage members, and especially Auxiliary and District Presidents to take advantage of the resources offered on MALTA. Use the Healthy Auxiliary Tool Kit and Building on the VFW Auxiliary Foundation. Very good educational material.

There are five (5) Essentials (vfwauxiliary.org/resources) of an Auxiliary.

1. Should have at least ten (10) business meetings per year (Sec.210)
Five (5) members in good standing (of that Auxiliary) shall constitute a quorum for the transaction of business.
2. Dues should be paid for at least ten (10) members on or before February 1 of the current year. (Sec. 207)
3. Quarterly Audits by **Trustees must** be submitted. (Sec. 814)
4. Officers elected installed and reported to National Headquarters no later than **June 30th**. This generates the bond application via email. (Sec. 804A and 806A)*
5. The office of **President and Treasurer** must be bonded by **August 31**.
Failure to complete your election reports can cause your Auxiliary to be placed on suspension.

I have created a reporting form for Chief of Staff/Extension. The report is due quarterly (after you complete the audit for that quarter). Four (4) reports for the year. Final report due by April 15, 2022.

Information packets for new members will be given to each President and District President at the SOI. Make copies and share with New and Older Members. Working together we can reach the ultimate goal of 100% Healthy Auxiliaries. We can do this!!! “Teamwork Makes the Dream Work”

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